



# WEST AFRICAN ACCREDITATION SYSTEM (SOAC)

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## RATES AND PRICE LIST (C06.03)

| Approval |          | Effective Date |
|----------|----------|----------------|
| Date     | 25/11/19 | 25/11/19       |

**SUMMARY**

**1. PURPOSE AND SCOPE..... 3**

**2. REFERENCES..... 3**

**3. EFFECTIVE DATE AND REVIEW ..... 3**

**4. SUMMARY OF CHANGES ..... 3**

**5. TERMS AND DEFINITIONS ..... 3**

**6. RATES AND PRICE LIST ..... 4**

**7. UPDATE..... 5**

**8. TABLE OF MODIFICATIONS ..... 5**

## 1. PURPOSE AND SCOPE

This document aims to define SOAC service tariffs for conformity assessment bodies (CABs) established in the Member States.

These rates are applicable in the event of the use of UEMOA Member States national assessors and experts.

Tariffs are adjusted when it is necessary to turn to assessors or experts outside the Member States. In this case, SOAC sends a pro forma invoice to the CAB for prior acceptance.

For CABs established outside the Member States, adaptations may be necessary to take into account certain specificities.

## 2. REFERENCES

**C01-** Accreditation rules

**C02-** SOAC Mark General rules

**C05-** Accreditation Fees

## 3. EFFECTIVE DATE AND REVIEW

This document is applicable from the date specified on the cover page. It will be updated as necessary.

## 4. SUMMARY OF CHANGES

Version 00: creation.

Version 01: revision and update for a new disposition addressed.

Version 02: revision and update for some sections.

## 5. TERMS AND DEFINITIONS

**CAB:** Conformity Assessment Body

**VAT:** Value-added Tax

**UEMOA:** West African Economic and Monetary Union

**XOF:** Franc CFA, currency in UEMOA Countries

**Technical field:** an area of technical competence established by SOAC.

**Technical Unit:** operational entity within an organization, bringing together a set of resources and specific personnel to a defined technical field, all forming a technically coherent whole, placed under the responsibility of a technical manager and governed by the same management system.

## 6. RATES AND PRICE LIST

| Headings                               | Rates <u>excluding taxes</u>  |
|--|---|
| <b>File application fees</b>           | <p><b>Application for initial accreditation</b></p> <p><b>XOF 300,000</b> for a CAB with a scope spanning from 01 to 10 parameters from the same technical field and located on the same geographical site;</p> <p><b>XOF 400,000</b> for a CAB with a scope covering between 11 parameters and more than one technical field and located on the same geographical site. Extension to a new technical field or geographic location: processing identical to an initial application for accreditation</p> <p><b>The extension (within the same technical field)</b></p> <p><b>XOF 150,000</b> for a CAB with an extension covering between 01 and 10 parameters of the same technical field and located on the same geographical site;</p> <p><b>XOF 200,000</b> for a CAB with an extension covering between 11 parameters and more than one technical field and located on the same geographical. Subsequent assessment and renewal without modification of the scope of accreditation: <b>free of charge.</b></p> |
| <b>Assessments</b>                     | <p><b>Expert days</b></p> <p><b>[(0.5 + number of days of on-site assessment) * 220,000] XOF</b> for the assessment leader</p> <p><b>[(0.5 + number of days of on-site assessment) * 180,000] XOF</b> for each assessor or expert not responsible for assessment</p> <p><b>[(0.5 + number of days of on-site assessment) * 80,000] XOF</b> for each technical expert being qualified as technical assessor not responsible for the assessment</p> <p>Transport ticket provided by the CAB;<br/>Residence expenses provided by the CAB;<br/>Note: SOAC defines the travelling conditions applicable to its assessors &amp; experts on mission.</p>   |
| <b>File follow-up fees</b>             | <p>Preliminary assessment: <b>XOF 220,000</b><br/>Initial assessment: <b>XOF 930,000</b><br/>Consecutive assessment: <b>XOF 580,000</b><br/>Reassessment: <b>XOF 930,000</b></p>  |
| <b>Transfer of accreditation</b>       | <p>Document assessment: <b>XOF 300,000</b><br/>On-site assessment: under the same conditions as an initial accreditation assessment</p>   |
| <b>Lifting of voluntary suspension</b> | <p>Document Assessment: <b>XOF 300,000</b><br/>On-site assessment: under the same conditions as an initial assessment accreditation.</p>  |
| <b>Annual fee</b>                      | <p>It is divided as follows, including the area of technical expertise.</p> <ul style="list-style-type: none"> <li>– Number of parameters ≤ 10: <b>XOF 770,000</b> ;</li> <li>– Number of parameters from 10 to 20: <b>XOF 850,000</b>;</li> <li>– Number of parameters &gt; 20: <b>XOF 950,000</b></li> </ul> <p><b>NB:</b> for any initial accreditation issued during the year and for an extension of accreditation, the annual fee shall be calculated on a pro-rata basis to the number of months to run until the end of the year.</p>   |

## 7. UPDATE

All rates related to accreditation fees can, if necessary, be revised.

## 8. TABLE OF MODIFICATIONS

| No.                       | Source | Modification in brief (Relevant changes)  |
|---------------------------|--------|---|
| C06.00- 24 January 2019   |        |   |
| Creation                  |        |   |
| C06.01- 30 July 2019      |        |   |
| 1                         | § 6    | Section 6 has been updated to define the rate to pay to a technical expert who would like to upgrade as a technical assessor. |
| C06.02- 03 September 2019 |        |   |
| 1                         | § 2    | References have been updated in the title of C02  |
| 2                         | § 6    | Technical revision and update of some parts of the section  |